



HVAC MAINTENANCE AGREEMENT

Extend Life - Maintain Efficiency - Peace of Mind

YEARLY MAINTENANCE INCLUDES

ONE scheduled maintenance for your heating system equipment and ONE scheduled maintenance for your cooling system equipment.

CUSTOMERS ADVANTAGES

- Priority service over non-agreement customers
- Discounts on service, parts and labor

COOLING

- Check thermostat operation
- Check condensate drain
- Check indoor blower motor
- Check condition of filter
- Clean condenser coil
- Check AMP draw on compressor
- Check & record refrigerant
- Pressures & super heat
- Inspect electrical wiring

HEAT PUMP / AIR CONDITIONER

MODEL _____
 SERIAL _____
 BRAND _____

HEATING

- Check thermostat operation
- Clean burners & compartment
- Clean flame sensor
- Visually inspect flue pipe
- Check all safety controls
- Check ignition and flame
- Check indoor blower motor (Oil if necessary)
- Check combustion fan motor

AIR HANDLER / FURNACE

MODEL _____
 SERIAL _____
 BRAND _____

MAINTENANCE AGREEMENT PER MONTH

Quantity	Description
_____	\$15 First system
_____	\$10 Each additional system
_____	\$5 Each additional accessory (humidifier, etc.)
_____	\$5 Each additional mini split air handler
\$ _____	TOTAL (\$_____ Annual Total)

ACCESSORIES

- Humidifier(s) _____
- Dehumidifier(s) _____
- Filter(s) _____
- Miscellaneous _____

CUSTOMER NAME _____

ADDRESS _____

PHONE _____ EMAIL _____ DATE _____

AUTHORIZED SIGNATURE _____ DATE _____

COMPANY TECHNICIAN _____

TERMS & ITEMS CHECKED:

1. Repair parts not covered by manufacturer's warranty will be charged at a special discounted flat rate.
2. All repair parts and workmanship on work covered by this plan are warranted for 30 days from the date of service.
3. Filters and belts are not included in the maintenance price, but can be installed if customer provides them or is purchased from us separately.
4. This plan is fully transferable to your new home (in the local area) or to the subsequent owners of the current home, in the event that you sell the house under which this agreement was originally written.
5. The "year" term for this agreements starts on the date of payment (ex. March '23 – March '24)
6. This agreement will automatically renew each year unless cancelled by customer prior to renewal
7. Either party can cancel at any time, but please note that refunds cannot be issued. An early termination fee equal to the remaining payments left in the term will be charged to the payment method on file.
8. Account will be billed/drafted on or around the same day every month for the monthly amount shown on your agreement.

Oil/Gas Heating Systems:

- Heating Exchanger will be inspected for cracks and deterioration
- Safety Controls will be operationally checked
- Gas Burners will be cleaned if needed
- Thermocouple will be checked
- Fan Switch will be check and adjusted as needed
- Pilot will be cleaned and adjusted as necessary
- Secure all panels
- Blower Wheel will be inspected and Motor lubricated
- Gas line will be leak checked from the furnace to the shut off valve to the burners
- Combustion Air openings will be checked
- Flue Pipe will be inspected
- Thermostat will be cleaned
- Nozzle and oil filter installed
- Air Filters will be replaced at customer's option

Heat Pump/AC:

- Condenser Coil fins will be straightened (combed)
- Evaporator coil will be inspected if accessible
- Blower Wheel will be inspected and cleaned as necessary
- Refrigerant Charge will be checked
- Belts & Pulleys will be inspected and adjusted as required
- Lubrication of motors and bearings
- Controls and safeties will be inspected and tested
- Crank Case Heater will be operationally checked
- Relays and Contactors will be inspected
- Unit Disconnect will be inspected
- Unit wiring will be inspected and loose connections tightened
- Temperatures and pressures will be taken
- Thermostat will be cleaned
- Air Filters will be replaced at customer's option

Heat Pump ONLY:

- Defrost Timer will be checked
- Reversing Valve will be operationally checked
- Auxiliary Heat Strips will be checked